

From: [Steele, Rachel](#)
To: [Craigmile, Peter](#); [Xu, Xinyi](#)
Cc: [Panero, Wendy](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: Stats 6610
Date: Tuesday, February 15, 2022 2:32:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Good afternoon,

On February 7th, the Natural and Mathematical Sciences Panel of the ASC Curriculum Committee reviewed a course proposal for Statistics 6610.

The Panel unanimously approved the request with *six recommendations* (in italics below):

- ***Recommendation*** – The Panel notes that participating in the online discussions twice weekly is required (syllabus pg. 2 under “How This Online Course Works”,) but discussion forum participation is not a part of students’ grade calculations. They recommend making the discussions a part of the course grade and/or clarifying the ramifications for students who do not participate in these forums.
- ***Recommendation*** – The Panel recommends that the department clearly state whether there are any repercussions for students who do not attend the synchronous lectures. The syllabus says that synchronous attendance is expected (syllabus pg. 2 under “How This Online Course Works, Attendance and Participation Requirements) but class attendance/participation is not a part of the course grade (syllabus pg. 4-5 under “How your grade is calculated”). The syllabus also mentions that recorded videos of the synchronous classes will be available on Carmen (syllabus pg. 2 under “How This Online Course Works, Mode of Delivery”).
- ***Recommendation*** – The Panel recommends that the department separate the descriptions of the Exams and the Homework into different bullet points (syllabus pg. 5 under “Descriptions of major course assignments”).
- ***Recommendation*** – The Panel recommends that the department reconsider the policy that late submissions will not be accepted (syllabus pg. 5 under “Late Assignments”,) incorporating some flexibility for emergencies.
- ***Recommendation*** – The Panel recommends that the syllabus clarify information regarding the midterm and final exam (syllabus pg. 4 under “How your grade is calculated, Exams”). The information does not specify whether the exams will be taken synchronously or asynchronously or whether test proctoring software will be used. Additionally, there is contradictory information about whether students will be allowed to use notes (“All exams are closed book/closed notes” and “You will be permitted to have one standard sized sheet of written notes.”)
- ***Recommendation*** – The Panel kindly recommends that the department consider using “twice weekly” or “every two weeks” instead of “bi-weekly”, as this can have either meaning (syllabus pgs. 2 & 4 under “How This Online Course Works” & “Grading and Faculty Response”, respectively).

Stats 6610 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Wendy

Panero (faculty Chair of the NMS Panel; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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